



TGfU SPECIAL INTEREST GROUP (SIG) NOMINATION FORM

The TGfU SIG are now recruiting for our next Secretary. The role will run from *September 2022 until December 2026*- covering the absence of our previous secretary and the official 4-year term which starts in January.

Secretary Role description

The Secretary is responsible for:

- Conducting the daily activities of TGfU SIG and Executive
- Drafting the minutes of the general meetings and Executive meetings
- Membership (ex officio) of all working parties
- Liaising alongside the Treasurer and Communications Coordinator to keep a paper trail of TGfU business.
- Contribute to the Chair's annual report of TGfU SIG activity
- Liaising alongside the Chair to keep TGfU SIG Exec members informed of business. (For example, liaising with the conference hosts to try and organise the outline for the types of sessions needed at the conference etc. and feed this information back to the TGfU SIG and SIG Executive.)
- Organizing SIG and Executive administration

Executive and terms as of Jan 2023

Role	Term	Executive
Chair	Jan. 2023 – Dec 2024	Dr. Jeroen Koekoek
Chair Elect	Jan 2023- Dec 2024	TBC
Past Chair	Jan. 2023 - Dec 2024	Dr. Linda Griffin
Treasurer and Communications	Jan. 2023- Dec 2025	Ellen Gambles

If you wish to nominate yourself, please provide:

- ***A brief Curriculum Vitae highlighting your work and publications within the games-based approaches field***
- ***The names and contact information of 2 members of the TGfU community in good standing, who would be willing to support your application***

Please email the completed nomination by **Monday 4th July 2022** to Ellen at **tgfu.info@gmail.com**